

# MWBE and Services Procurement Committee Report

2 APRIL 2020

Prepared by: Kimberly Mitchell

This virtual meeting was attended by: Board Chair Norman Jones, Vice Chair Mike Schmidt (8:51-9:29am), Jesse Dudley, Rosiland Brooks-Harris, I. Geena Cruz, RJSCB Program Coordinator Allen Williams, Savin Program Director P  pin Accilien, Savin Deputy Directors Roland Coleman and Marcial Morales, General Counsel Ed Hourihan, Attorney Melissa Mahler and ICO Brian Sanvidge. Member Everton Sewell was absent.

Board Chair Norman Jones convened the meeting at 8:15 a.m.

## Action Items

### 1. Amendment #1 to AP Safety and Security at East High

Allen Williams stated this amendment to AP Safety & Security’s contract is to provide additional on-site security services at the East High campus until September 2021. This amendment has a not-to-exceed value of \$231,231.00.

Motion to move this item to the full Board for consideration at the monthly Board meeting on April 6, 2020 by Brooks-Harris ; Second by Dudley . Approved 5 - 0 .

### 2. Amendment #1 to Armor Security and Protection at Edison

Allen Williams stated this amendment to AP Safety & Security’s contract is to provide additional on-site security services at the Edison campus until September 2021. This amendment has a not-to-exceed value of \$81,027.18.

Motion to move this item to the full Board for consideration at the monthly Board meeting on April 6, 2020 by Dudley ; Second by Richards . Approved 5 - 0 .

### 3. Authorization to Release District-Wide Technology Mini-bid

Allen Williams stated that the District-Wide Technology Consultant (Millennium Strategies) is requesting authorization to release the DWT bidding documents for Phases 2A/C/D RSMP Projects. This mini-bid consists of VoIP Equipment and Licenses and will cover Schools 2, 4, 10, School 54, and the East High Upper and Lower Campus.

Motion to move this item to the full Board for consideration at the monthly Board meeting on April 6, 2020 by Brooks-Harris ; Second by Richards . Approved 5 - 0 .

### 4. Bid Award Letter for Network Electronics Bid

Allen Williams stated that the District Wide Technology Consultant (Millennium Strategies) received one bid on March 25, 2020 for Network Electronics for Schools 2, 4, 10, 54 and East High Upper and Lower Campus. The recommendation is to award Vicom Computers Services a contract for an amount not to exceed \$468,787.00.

Motion to move this item to the full Board for consideration at the monthly Board meeting on April 6, 2020 by Dudley ; Second by Brooks-Harris . Approved 5 - 0 .

**Non-Action / Discussion Items**

**5. Report: Change Orders Authorized by Chair**

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 10 Change Orders totaling \$115,455.54, included in the Committee Packet, and outlined below for this month:

<b>Change Orders Authorized by Chair for April 2020 Mtg</b>			
<b>PROJECT</b>	<b>CONTRACTOR</b>	<b>C/O #</b>	<b>AMOUNT</b>
<b>BARTON 2</b>	GC - DIPASQUALE CONSTRUCTION	64	\$ 32,000.00
	MC - J.W. DANFORTH	19	\$ 8,718.00
	PC - M.A.FERRAUILO	21	\$ 738.00
<b>FORBES 4</b>	GC - DIPASQUALE CONSTRUCTION	21	\$ 14,989.62
	EC - CONCORD ELECTRIC	12	\$ 3,611.62
<b>FLOWER CITY 54</b>	GC - MANNING SQUIRES HENNIG	14	\$ 10,095.00
	GC - MANNING SQUIRES HENNIG	15	\$ 11,890.00
<b>EAST</b>	GC - HOLDSWORTH KLIMOWSKI	64	\$ 5,215.82
	MC - J.W. DANFORTH	22	\$ 22,741.77
	MC - J.W. DANFORTH	23	\$ 5,455.71
<b>TOTAL</b>		<b>10</b>	<b>\$ 115,455.54</b>

**6. Report: Purchase Orders Authorized by Chair**

Allen Williams & Pépin Accilien stated that the amount authorized by the Chair this month is for 1 Purchase Order totaling \$1,320.00, included in the Committee Packet, and outlined below for this month:

<b>Purchase Orders Authorized by Chair</b>				
<b>Project</b>	<b>Contractor</b>	<b>PRODUCT/SERVICE</b>	<b>PO #</b>	<b>Amount</b>
East	Intivity	Furniture Delivery/Install	FFE-2B-0061	\$ 1,320.00
			<b>TOTAL:</b>	<b>\$ 1,320.00</b>

**7. Property Acquisition – UPDATE**

Allen Williams updated the Committee on the status of the acquisition of residential properties neighboring School 54.

**8. Phase 3 Draft Strategic Plan/Legislation - UPDATE**

Allen Williams updated the Committee on the current status of pending legislation.

**9. BOP Revolving Loan Program (RLP) Update**

RJSCB Revolving Loan Program Activities as of 3/31/2020:

## RJSCB Revolving Loan Program 3/31/2020

Borrower	Loan Date	Amount Borrowed	Amount Repaid	Balance
Precision Concrete and Masonry	9/13/2017	10,000.00	10,000.00	0.00
Torry Butler	11/2/2017	9,720.00	9,720.00	0.00
Rosecroft	12/15/2017	10,000.00	10,000.00	0.00
Precision Concrete and Masonry #2	1/8/2018	10,000.00	10,000.00	0.00
Coloring on Canvas	5/25/2018	10,000.00	10,000.00	0.00
Cannon Electric	8/1/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group	7/25/2018	10,000.00	10,000.00	0.00
Coloring on Canvas #2	8/8/2018	10,000.00	10,000.00	0.00
Gateway III Construction Group #2	9/25/2018	10,000.00	10,000.00	0.00
E. Smith Contractors	* 2/21/2020	10,000.00		10,000.00
		99,720.00	89,720.00	

<b>Balance of Funds</b>
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Initial Deposit	250,000.00
Loans paid out	-99,720.00
Loans collected	89,720.00
Interest earned	851.78
REDCO fee (1.5%)	-1,345.80
City fee (.5%)	-448.60
<b>Balance</b>	<b>239,057.38</b>

\* Check was cut on 3/4/2020

The Finance Committee meeting began at 8:48 am and concluded at 9:03 am (see Finance Committee Report).

Motion by Board Chairman Norman Jones

Second by Member Jesse Dudley

Approved 6-0

Board Chair Norman Jones asked the Committee to go into Executive Session pursuant to New York Public Officer's Law Article 7, Section 105.1 (f).

Motion by Member Dudley

Second by Vice Chair Mike Schmidt

Approved 6-0 at 9:03 a.m.

The Committee came out of Executive session at 9:44 am.

Motion by Member Cruz

Second by Member Brooks-Harris

Approved 6-0

**Meeting adjourned at 9:45 am.**